



## APPLICATION FOR EMPLOYMENT

The following information will help us to assess your employment opportunity with P & A Investment Group hereinafter ("Employer"). All portions of this application pertaining to you must be completed. We appreciate the time you spend completing this application form. The Employer, in accordance with state and federal laws, does not discriminate on the basis of age, race, religion, sex, ancestry, national origin, physical or mental handicap or arrest and court record, or other grounds protected under state or federal law, except where a bonafide occupational qualifications exists.

### PERSONAL INFORMATION (Please Print)

Name: \_\_\_\_\_ Phone # (Home) \_\_\_\_\_  
 Last First MI  
 Address: \_\_\_\_\_ Phone # (cell) \_\_\_\_\_  
 Street  
 \_\_\_\_\_ Email \_\_\_\_\_  
 City State Zip

How were you referred to Employer: \_\_\_\_\_

Have you ever applied or been employed by this company? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, when? \_\_\_\_\_ Position? \_\_\_\_\_

Are any of your relatives currently employed by this company? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, list name(s) and relationship(s) to you: \_\_\_\_\_

Are you presently employed? Yes \_\_\_\_\_ No \_\_\_\_\_

If hired, can you provide proof that you are eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you at least 18 years old? Yes \_\_\_\_\_ No \_\_\_\_\_ If not, do you have a work permit? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, give date, place, and nature of crime. (Convictions will not necessarily disqualify applicant).  
 \_\_\_\_\_

### EMPLOYMENT DESIRED

Position applying for: \_\_\_\_\_ Wage/Salary desired: \_\_\_\_\_

Date available for work: \_\_\_\_\_ Applying for? Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_

If part-time, how many hours per week do you desire? \_\_\_\_\_

Are you willing to work overtime if necessary? Yes \_\_\_\_\_ No \_\_\_\_\_

Availability: 

SUN	MON	TUE	WED	THU	FRI	SAT

 Holidays? Yes \_\_\_\_\_ No \_\_\_\_\_

**WORK EXPERIENCE** (most recent employment first)

If you were known by another name at a previous place of employment, please state the other name and date of use. \_\_\_\_\_

Company Name & Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Dates of employment: \_\_\_\_\_  
Starting wage/salary: \_\_\_\_\_ Ending wage/salary: \_\_\_\_\_  
Position: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ May we contact this employer? \_\_\_Yes \_\_\_No

Company Name & Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Dates of employment: \_\_\_\_\_  
Starting wage/salary: \_\_\_\_\_ Ending wage/salary: \_\_\_\_\_  
Position: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ May we contact this employer? \_\_\_Yes \_\_\_No

Company Name & Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Dates of employment: \_\_\_\_\_  
Starting wage/salary: \_\_\_\_\_ Ending wage/salary: \_\_\_\_\_  
Position: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ May we contact this employer? \_\_\_Yes \_\_\_No

**EDUCATION**

	Name, City & State of School	Diploma or Degree	Year Graduated
High School	_____	_____	_____
College/University	_____	_____	_____
Other (Specify)	_____	_____	_____

**REFERENCES**

Name	Phone Number	Business	Years
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I certify that all information on this application is true and correct to the best of my knowledge.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_